

Wedding Checklist

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RIGHT AFTER YOU ARE ENGAGED **8 MONTHS BEFORE** ☐ Work out the type of wedding that Finalise your guest list you would like (small or large, formal П Mail the save the date cards or informal, elope or destination) ☐ Book your musicians ☐ Set your budget (work out who pays ☐ Book your DJ for what) ☐ Book a caterer ☐ Hire a wedding planner (if desired) Book a florist ☐ Book your wedding celebrant or book Update your passport (if you need to) your church Brainstorm music and entertainment ☐ Make a preliminary guest list Book a photographer ☐ Choose and ask your wedding party Book an engagement session ☐ Set the date Book hotel rooms for out of town ☐ Start looking at wedding venues guests ☐ Put any wedding expos coming up in Book hotel for wedding night your diary ☐ Yep! Start the healthy eating and ☐ Think of your theme and colours exercise regime ☐ Create a wedding planning folder ☐ Shop for dress, shoes and accessories ☐ Book a videographer ☐ Shop for wedding party attire Shop for wedding rings ☐ Get measurements for bridal party **12 MONTHS BEFORE** ☐ Decide and book your ceremony venue and reception **6 MONTHS BEFORE** venue ☐ Start thinking about honeymoon ☐ Shop for ceremony & reception décor destinations □ Purchase wedding dress ☐ Start dress shopping □ Order bridesmaids dresses ☐ Make a wedding website ☐ Order wedding cake ☐ Plan your engagement party ☐ Reserve/order formal wear for groom, groomsmen and ☐ fathers **9 MONTHS BEFORE** ☐ Finalise and purchase bride's accessories Decide on your wedding theme and ☐ Choose tailor for alterations colour palette ☐ Book hairstylist ☐ Start booking wedding transport Book make-up artist ☐ Make a gift registry Select and order mother's dresses ☐ Pay deposits on rental items for ceremony / reception (e.g. ☐ Chairs, tables & linens) ☐ Start compiling guests addresses or

☐ Start looking at wedding stationery

<u>4 MON</u>	ITHS BEFORE		
	Give bridal shower guest list to maid of honour Reserve/order flower girl and/or ring bearer attire		Finalise arrangements with videographer
	Finalise floral arrangements	П	
	Order/finalise invitations, thank you cards Reserve rehearsal dinner location and		Wedding Checklist
	menu	1 MON	ITH BEFORE
		1 10101	
3 MON	ITHS BEFORE		Shop for ceremony and reception décor
	Attend first dress fitting		Attend final fitting for wedding dress
	Purchase guest book		Make sure bridesmaids finished dress
	Finalise wedding menu		alterations (if needed)
	Sign the Notice of Intention to Marry		Wrap gifts and write thank you cards
	form with your celebrant if you		Confirm duties with the wedding day
	haven't done so		helpers (ushers,
	Choose and order wedding favors		bartenders, DJ etc)
	Purchase all bridal accessories		Meet with DJ and MC to clarify song choices and how to
			pronounce names
<u>2 MON</u>	ITHS BEFORE		Attend Hen's night/Bachelor party
	Attend your bridal shower		Finalise and print wedding programs
П	Finalise and order reception and		Contact newspaper if wanting to
	ceremony décor		publish an announcement
П	Book wedding photo session		Finalise and print wedding menu
П	Purchase gifts for bridal party &		
	parents	_	
П	Finalise arrangements with caterer		
	Finalise arrangements with musician		
	and/or DJ		
	Finalise arrangements with		
	photographer	0.1455	VC 255025
	Order wedding rings	2 WEE	KS BEFORE
	Sign up for dance lessons		Confirm all services & reservation
	Finalise and book honeymoon plans		Give final guest count to the caterer
	Mail invitations		Pick up wedding dress
	Keep track of RSVPs		Make sure all vendors balances are
	Start drafting wedding vows with your		paid by due dates
	celebrant or pastor		Start wearing your shoes to wear
	Attend pre-marriage education classes (if desired)		them in

1 WEEK BEFORE		1 DAY BEFORE	
	Get plenty of rest & take care of your	☐ Attend ceremony rehearsal	
	body (get a massage)	 Attend rehearsal dinner 	
	Organise a wedding day emergency	☐ Give rings to the best man	
	kit Finish seating plan	 Make sure dress and access ready 	ories are
	Pay deposits on rental items for ceremony / reception (e.g.	 Pick up grooms & groomsme tuxedos if hiring 	en suits or
	Chairs, tables & linens)	☐ Make sure the groom's suit	or tuxedo
	Organise for the time when you are	and accessories are ready	
	away on your	\Box Check the wedding receptio	n is being
	honeymoon (bills and pet care)	set up to your specifications	_
3 DAY	S BEFORE		
	Confirm transport arrangements		
	Prepare and finalise all payments to vendors		
	Greet out of town guests	WEDDING DAY	
		 Things you may need somed do for you 	me eise to
	Finish and finalise wedding vows		
	Work on seating plan and place cards		
		Π	
		1-2 DAYS AFTER	
		☐ Return the hired formal wea	ar
		☐ Mail wedding thank yous	
	Assign wedding day responsibilities to	Return any other rental iten	ns
	wedding party	Have wedding dress profess	
		cleaned	·
П			
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☐ Wedding Checklist

Make Your Event Impressive. Memorable. Unforgettable



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NOTES:
